

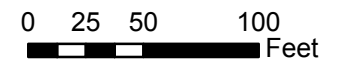


This document is a graphic representation only, created from the best available sources. The City of Raleigh assumes no responsibility for any errors, or misuse of this document.

## 166-16-CA

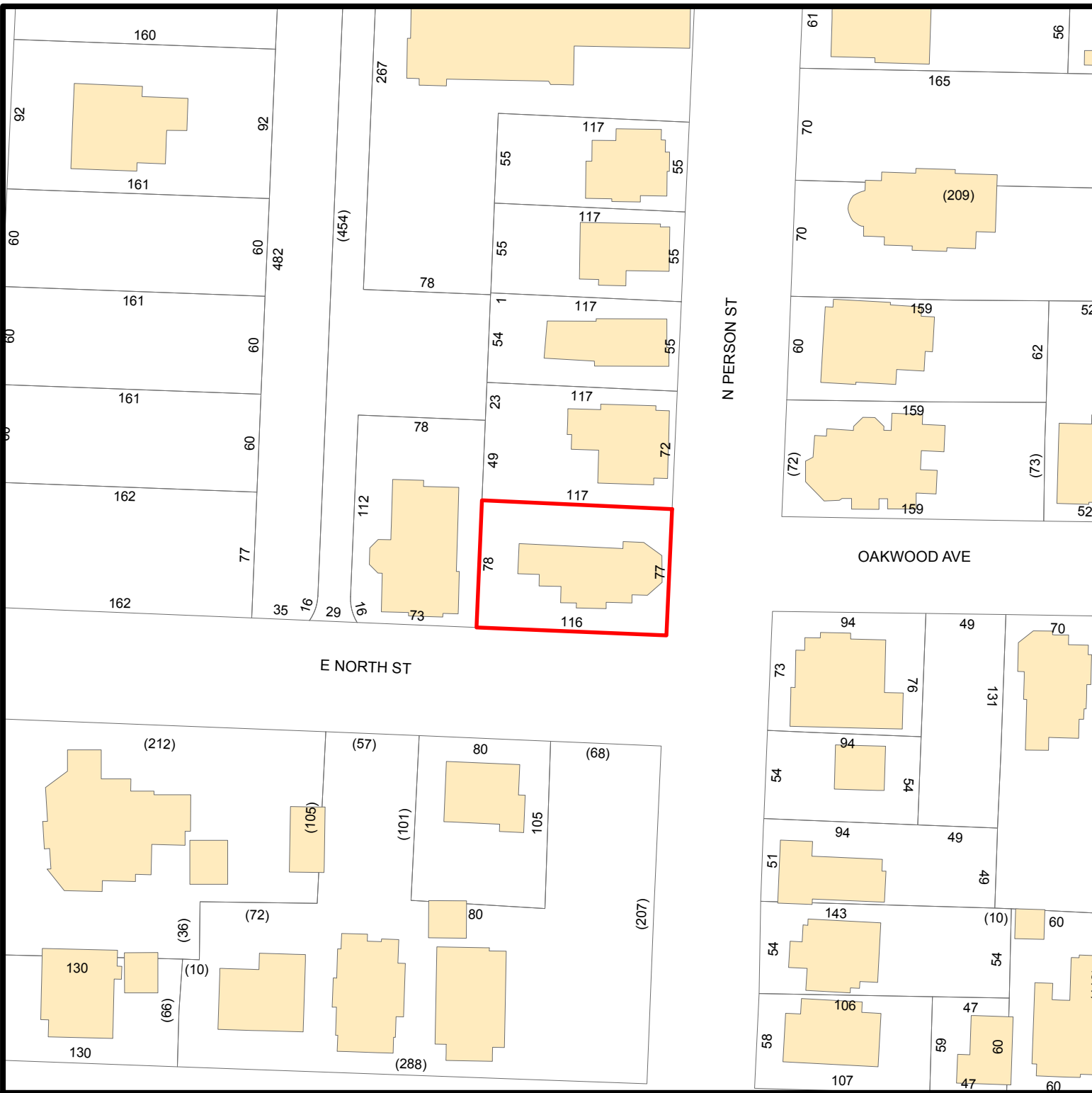
### 401 N PERSON STREET

### OAKWOOD HISTORIC DISTRICT (R-10)



Nature of Project:  
Remove 2nd story rear addition;  
reinstall window; enclose porch;  
replace door with window;  
replace window with door.

APPLICANT:  
MATTHEW BROWN



# Raleigh Historic Development Commission – Certificate of Appropriateness (COA) Application



**DEVELOPMENT  
SERVICES  
DEPARTMENT**

Development Services  
Customer Service Center  
One Exchange Plaza  
1 Exchange Plaza, Suite 400  
Raleigh, North Carolina 27601  
Phone 919-996-2495  
eFax 919-996-1831



<input type="checkbox"/> Minor Work (staff review) – 1 copy <input checked="" type="checkbox"/> Major Work (COA Committee review) – 10 copies <input type="checkbox"/> Additions Greater than 25% of Building Square Footage <input type="checkbox"/> New Buildings <input type="checkbox"/> Demo of Contributing Historic Resource <input checked="" type="checkbox"/> All Other  <input type="checkbox"/> Post Approval Re-review of Conditions of Approval	<p style="text-align: center;"><b>For Office Use Only</b></p> Transaction # <u>490574</u> File # <u>166-16-CA</u> Fee <u>\$147</u> Amount Paid <u>\$147 Cash</u> Received Date <u>10/10/16</u> Received By <u>ACH</u>
--	--

Property Street Address **401 N. Person St.**

Historic District **Oakwood**

Historic Property/Landmark name (if applicable)

Owner's Name **Matthew Brown**

Lot size **.21 acres** (width in feet) **78** (depth in feet) **117**

For applications that require review by the COA Committee (Major Work), provide addressed, stamped envelopes to owners of all properties within 100 feet (i.e. both sides, in front (across the street), and behind the property) not including the width of public streets or alleys ([Label Creator](#)).

Property Address	Property Address
310 N. Person St. (owned by Kellan Properties)	226 E. North St. (owned by State)
312 N. Person St. (owned by Kellan Properties)	400 N. Blount St. (owned by State)
400 N. Person St.	
407 N. Person St. (owned by State)	
408 N. Person St.	
411 N. Person St. (owned by State)	
304 Oakwood Ave.	<i>6 env</i>
215 E. North St.	

I understand that all applications that require review by the commission's Certificate of Appropriateness Committee must be submitted by 4:00 p.m. on the application deadline; otherwise, consideration will be delayed until the following committee meeting. An incomplete application will not be accepted.

Type or print the following:

Applicant Matthew Brown

Mailing Address 601 E. Lane St.

City Raleigh

State NC

Zip Code 27601

Date 10/10/16

Daytime Phone 919-834-6488

Email Address askmisterbrown@yahoo.com

Applicant Signature

*Matthew Brown*

Will you be applying for rehabilitation tax credits for this project?  Yes  No

Did you consult with staff prior to filing the application?  Yes  No

Office Use Only

Type of Work

*5th, 6th, 8th, 29*  
*100*

Design Guidelines - Please cite the applicable sections of the design guidelines ([www.rhdc.org](http://www.rhdc.org)).

Section/Page	Topic	Brief Description of Work (attach additional sheets as needed)
3.5	Roofs	Remove 2001 structure on rear of second story, and restore original window. This triangular structure was added in 2001 to accommodate a staircase. This was done by the State as part of its plan to turn the house into offices. (The actual stairs were never built.) A window was removed from the rear of the second story to accommodate this staircase; the window was not thrown away, but is sitting inside the house. A small window in a dormer was covered up; it is still in place but hidden by the 2001 structure. We will remove the 2001 structure, replace the original window, repair the original dormer, and patch the slate roof and copper porch roof. We will try to achieve the original appearance.
3.6	Exterior Walls	
3.7	Windows	
3.8	Porches	Enclose utility porch on the north side of the house into a sunroom by installing five windows and a door. The windows will be wooden one-over-one double-hung windows, similar to the majority of windows on the house. Below the windows will be clapboard wooden siding similar to the siding on the rest of the house. The door will have a single-pane window in the top half. All window and door trim will be of wood, and will be similar to the window trim on the rest of the house. Add small wooden stoop in front of proposed double door.
3.7	Windows and doors	
3.7	Windows and doors	Replace the door on south side of c.1948 rear addition with a window. The door was the front door of the rear apartment. We propose to replace this door with a single-pane window, similar to the two single-pane windows on the west side of the addition.
3.7 3.8	Windows and doors Porches	Replace the window on the north side of the c.1948 rear addition with a door. The window is a six-over-six colonial-style window. We propose to remove this and replace it with a reclaimed door, with a single pane of glass. Add small wooden stoop in front of proposed door.



### Minor Work Approval (office use only)

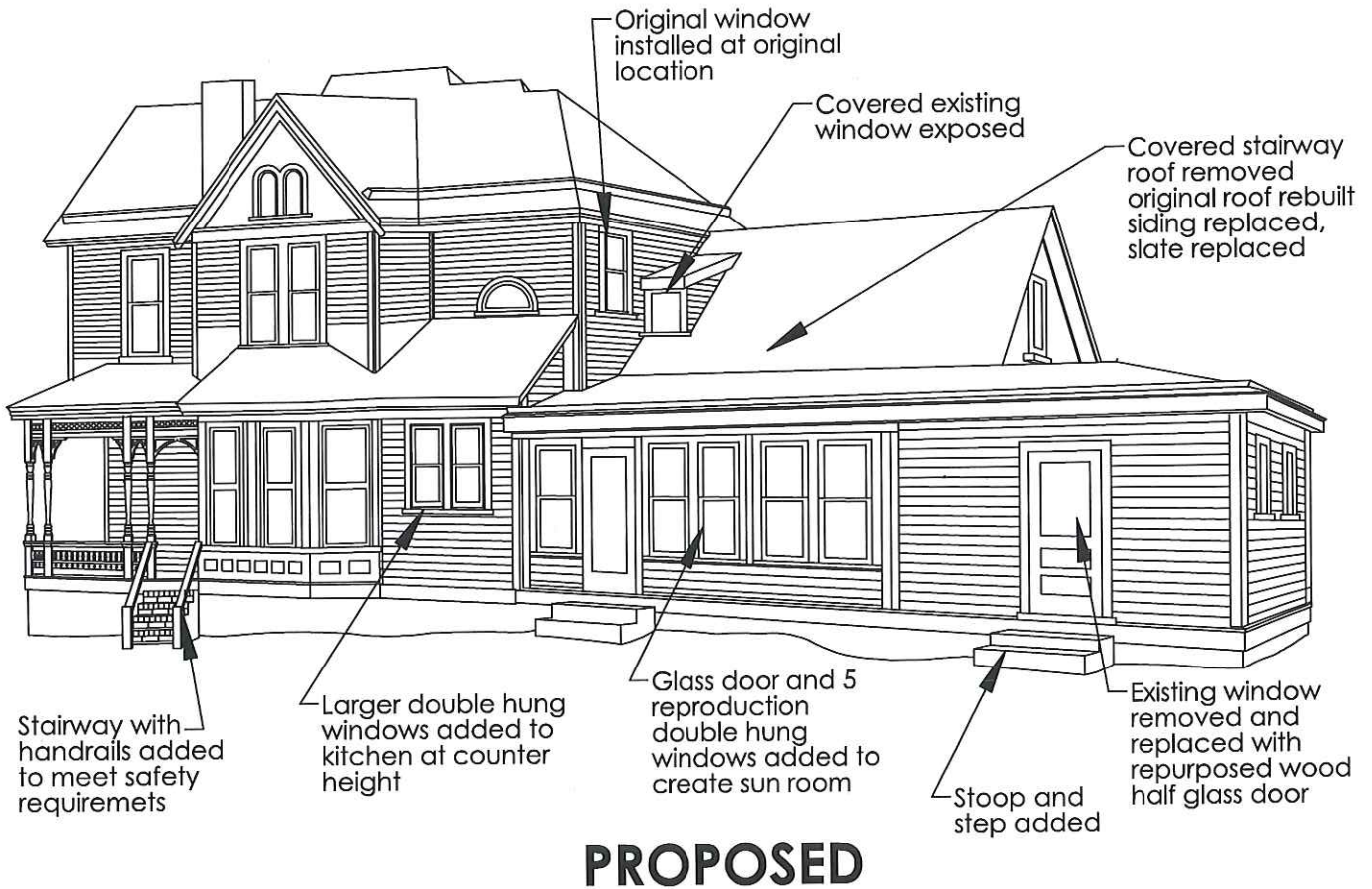
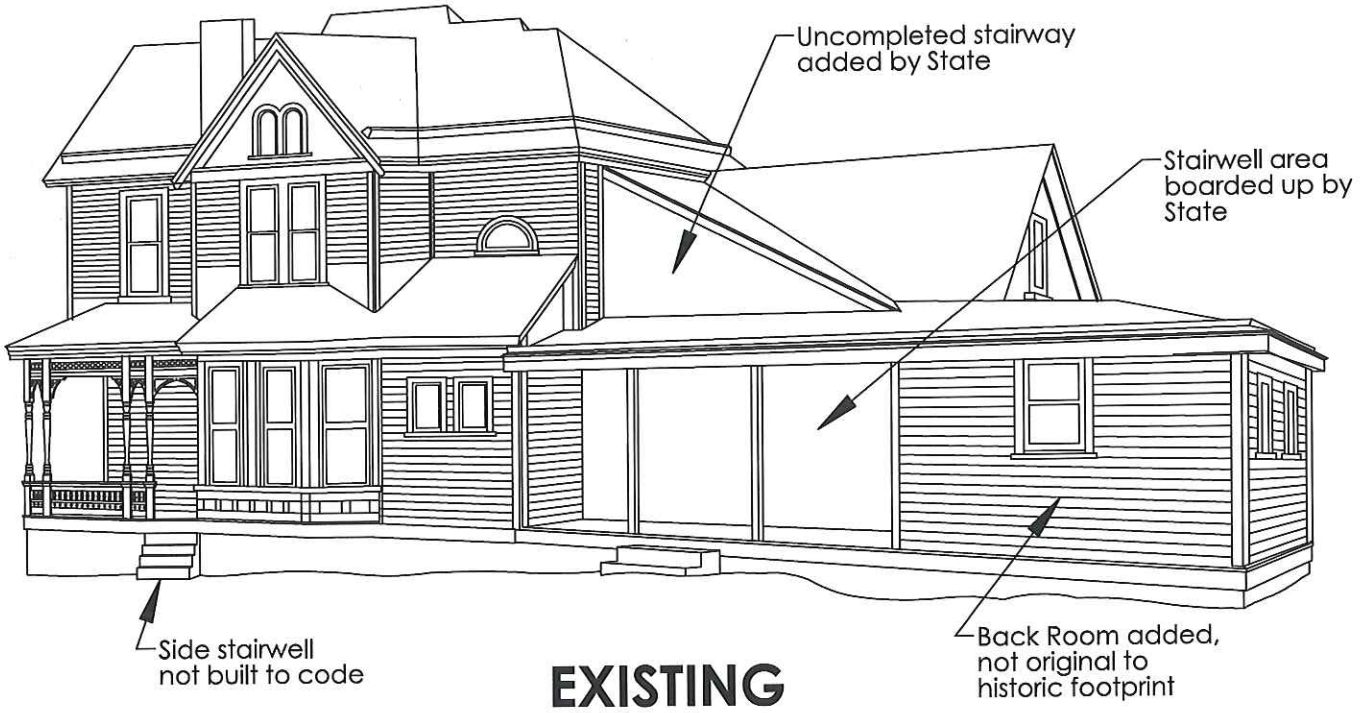
Upon being signed and dated below by the Planning Director or designee, this application becomes the Minor Work Certificate of Appropriateness. It is valid until \_\_\_\_\_. Please post the enclosed placard form of the certificate as indicated at the bottom of the card. Issuance of a Minor Work Certificate shall not relieve the applicant, contractor, tenant, or property owner from obtaining any other permit required by City Code or any law. Minor Works are subject to an appeals period of 30 days from the date of approval.

Signature (City of Raleigh) \_\_\_\_\_ Date \_\_\_\_\_

	TO BE COMPLETED BY APPLICANT		TO BE COMPLETED BY CITY STAFF		
	YES	N/A	YES	NO	N/A
Attach 8-1/2" x 11" or 11" x 17" sheets with written descriptions and drawings, photographs, and other graphic information necessary to completely describe the project. Use the checklist below to be sure your application is complete.			✓		
<b>Major Work (COA Committee review) – 10 copies</b>					
1. <b>Written description.</b> Describe clearly and in detail the nature of your project. Include exact dimensions for materials to be used (e.g. width of siding, window trim, etc.)	<input checked="" type="checkbox"/>		✓		
2. <b>Description of materials</b> (Provide samples, if appropriate)	<input checked="" type="checkbox"/>		✓		
3. <b>Photographs</b> of existing conditions are required. Minimum image size 4" x 6" as printed. Maximum 2 images per page.	<input checked="" type="checkbox"/>		✓		
4. <b>Paint Schedule</b> (if applicable)	<input type="checkbox"/>	<input checked="" type="checkbox"/>			✓
5. <b>Plot plan</b> (if applicable). A plot plan showing relationship of buildings, additions, sidewalks, drives, trees, property lines, etc., must be provided if your project includes any addition, demolition, fences/walls, or other landscape work. Show accurate measurements. You may also use a copy of the survey you received when you bought your property. Revise the copy as needed to show existing conditions and your proposed work.	<input type="checkbox"/>	<input checked="" type="checkbox"/>			✓
6. <b>Drawings</b> showing existing and proposed work <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Plan drawings</li> <li><input type="checkbox"/> Elevation drawings showing the façade(s)</li> <li><input type="checkbox"/> Dimensions shown on drawings and/or graphic scale (required)</li> <li><input checked="" type="checkbox"/> 11" x 17" or 8-1/2" x 11" reductions of full-size drawings. If reduced size is so small as to be illegible, make 11" x 17" or 8-1/2" x 11" snap shots of individual drawings from the big sheet.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	✓		
7. Stamped envelopes addressed to all property owners within 100 feet of property not counting the width of public streets and alleys (required for Major Work). Use the <a href="#">Label Creator</a> to determine the addresses.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	✓		
8. <b>Fee</b> ( <a href="#">See Development Fee Schedule</a> )	<input checked="" type="checkbox"/>		✓		

**401 N Person St - Lamar House  
Historic Oakwood  
Proposed Modifications**

*SOME CHANGES  
DETAILED ON SEPARATE  
MINOR WORKS APP.*





MATTHEW BROWN  
401 N. PERSON ST.



VIEW OF FRONT OF HOUSE FROM SOUTHEAST  
NO CHANGES EXCEPT PAINT COLOR



401 N. PERSON ST. FROM NORTHWEST  
EXISTING CONDITIONS





401 N. PERSON ST. REAR SECTION FROM NORTH  
EXISTING CONDITIONS





401 N. PERSON ST FROM SOUTHWEST  
REAR ADDITION WITH EXISTING DOOR